



# Check Request Form

*Evergreen Rodeo*

Please fill out this form COMPLETELY and forward it, along with invoice/receipt, to:

TREASURER  
 PO BOX 759  
 EVERGREEN, CO 80439  
 or email the form to [treasurer@evergreenrodeo.com](mailto:treasurer@evergreenrodeo.com)  
 Subject Line: "Check Request"

Item Description:		
Check payable to:		
Street Address:		
City, State, Zip Code:		
E-mail address to send e-check to:		
Telephone Number:	(	)
Fax Number:	(	)
ERA Account: <i>(ie, tickets, parade, etc.)</i>		

<b>Amount Requested:</b>	\$
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Invoices and/or receipts must be attached to the Check Request Form

<b>Requestor Signature:</b>		<i>Date:</i>
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<b>Comments or Special Handling Instructions:</b>